**MUS 104: Theory and Musicianship II**
Lab Section Policy Statement: Spring, 2019

Section: 2 T/R 9:30-10:45 (Ellis 201); W 9:05-9:55 (Ellis 400)
Instructor: Mrs. Kathy Murray Office Hours: MW 10-11; TR by appointment- Ellis 203 (per-course office) and/or Ellis 307 (Dr. Murray’s office)
E-mail: kathymurray@missouristate.edu
Course web site: courses.missouristate.edu/kathymurray/mus104 (My course web page lists class plans and assignments, and has links to handouts and other helpful information)
Merritt/Castro web address: http://www.routledgetextbooks.com/textbooks/9781138900714/.


REQUIRED SUPPLIES Pencil, eraser, and manuscript paper

GRADING: 50% cognitive; 50% musicianship
You must pass both the cognitive and musicianship halves of the course with a minimum of 60% to earn a passing grade in the course.

Grading scale
90-100= A, 87-89= B+, 83-86= B, 80-82= B-, 77-79= C+, 70-76= C, 65-69= D, 0-64= F

COGNITIVE (50%)
The cognitive part of the course consists of written homework/quizzes (20%), written exams (20%), and a final exam (10%).
The dates of the written exams can be found on page 3 of this document.
Homework assignments are due at the beginning of class. Late assignments will not be accepted for credit.

Quizzes generally occur at the beginning of class. Missed quizzes will not be made up but may be forgiven if due to an excused absence/tardiness.

At the end of the semester, your lowest homework grade will be dropped if you have missed fewer than 10 classes (lecture & lab combined).
There are no extra credit assignments or make-ups; your homework grade is what your work has earned throughout the term.
No quiz or test grade will be dropped at semester’s end.

MUSICIANSHIP (50%)
Your musicianship grade consists of ear training quizzes (15%), music reading/solfege/keyboard (20%), and computer drill (15%).

Ear Training quizzes happen during class and are usually not announced in advance. Missed ear-training quizzes cannot be made up but may be forgiven if due to an excused absence or tardiness. Immediate communication with me is required. An ear training quiz missed due to an unexcused absence will not be forgiven or made up.

At the end of the semester, your lowest ear training grade will be dropped if you have 5 or fewer absences from class.

Music Reading/solfege/keyboard quizzes will always be announced in advance.

A music reading missed because of an excused absence must be made up within one week of the
scheduled test. It’s your responsibility to communicate about a missed quiz and arrange for a make-up.

A music reading quiz missed due to an unexcused absence will not be made up.

No music reading grades will be dropped.

Computer Ear Training (CET) assignments will be announced weekly.

Like your theory homework, these assignments are due at the beginning of class, and will not be accepted late. In most cases, if you’ve made a good faith effort to complete your Merritt/Castro or WebET assignment, your lowest possible score will be 70%. However, omitting material could result in a lower grade.

At the end of the semester, your lowest computer drill grade in the computer drill/WebET part of the course will be dropped.

The address for WebET is courses.missouristate.edu/MikeMurray/webet/, and you can find a link to it on my course page.

ATTENDANCE POLICY

You are expected to attend every class meeting, and you are responsible for everything that happens or is announced in class whether you’re present or not.

Per course policy, more than ten total absences from lecture and lab combined—excused or unexcused—will result in a grade of F for the course.

This includes absence for any reason (with the exception of University-sponsored trips and/or ensemble performances), including illness, death in the family, oversleeping, court date, etc.

Excessive absences will also affect your grade as follows: your lowest ear training grade will not be dropped if you have more than 5 absences, and your lowest homework grade will not be dropped if you have 10 or more absences.

Make sure you contact me about your absence in timely fashion, or your absence will be considered unexcused, and you will receive a grade of 0 for any assignments/quizzes that you missed.

In the event of an absence

If you know ahead of time that you’re going to miss class, you must inform me in advance and arrange to make up anything you’ll miss.

In the event of an unplanned absence (illness, car accident, or other emergency), you must contact me as soon as possible to explain your absence and arrange to make up anything you missed. If you don’t contact me promptly, your absence may be considered unexcused, and you may not be allowed to make up what you missed.

Late assignments

If you know ahead of time that you’re going to miss a class on a day an assignment is due, these are your options: a) turn in the assignment ahead of time,

b) turn in the assignment on time by sending it with a classmate, or
c) scan the assignment and send it in on time as an attachment to an email.

If you don’t know ahead of time that you’ll miss class on a due date but have to be absent, these are your options: a) Turn in the assignment on time by sending it with a classmate

b) Scan the assignment and send it in on time as an attachment to an email.
c) Bring it to class the next day.

You must contact me immediately to let me know why you’ll be missing class, or your late paper will not be accepted.

TARDINESS

Be on time to class: if you miss something because you’re late, it will count against you. Still, it’s better to arrive late than to miss class altogether.

If you’re late to class and have homework to turn in, simply place your paper on the desk as you walk into the room, and, if the door was closed, quietly close it behind you.

Other University-wide policies can be found on your lecture syllabus (See Dr. Murray’s course page: www.missouristate.edu/mikemurray/mus104)
<table>
<thead>
<tr>
<th>Unit</th>
<th>Subjects covered</th>
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| 1    | Functional Harmony  
   Cognitive: part-writing review, Roman numerals, harmonic cadences  
   **Test #1: Feb. 7 (Thursday)**  
   Aural recognition (ET): all simple intervals, all root position triad and seventh chord qualities  
   Music Reading (MR) and Melodic Dictation (MD): Major and minor keys: leaps within the tonic and dominant triads (M/C module 4)  
   Rhythm reading and dictation (RD): beats, divisions, and subdivisions in simple and compound meters; syncopation in simple meters (M/C modules 2-4)  
   Harmonic Dictation (HD): Root position primary chords (M/C modules 1 & 2) |
| 2    | Primary and Six-Four Chords  
   Cognitive: Primary triads and seventh chords; cadential, passing, and pedal six-four chords  
   **Test #2: March 7 (Thursday)**  
   ET: Triads in all positions; the dominant seventh chord in all positions  
   MR/MD: leaps from the dominant seventh chord (M/C module 4)  
   RD: syncopation in compound meters (M/C modules 5 & 6)  
   HD: Primary chords in root position and first inversion; the dominant seventh chord in all positions (M/C module 3) |
| 3    | Chords in Context; Melody Harmonization  
   Cognitive: leading-tone, supertonic, submediant, and mediant chords in context; melody harmonization  
   **Test #3: April 11 (Thursday)**  
   ET: Dominant and major seventh chords in all positions  
   MR/MD: More challenging leaps from the tonic and dominant seventh chords (M/C modules 3 & 4)  
   RD: Borrowed division I (M/C module 8)  
   HD: Six-four chords; leading-tone and supertonic chords (M/C modules 2-7) |
| 4    | Secondary Function  
   Cognitive: Secondary dominant and leading tone triads and seventh chords  
   ET: All seventh chords in all positions  
   MR/MD: All diatonic leaps I (M/C module 5)  
   RD: Simple meters: syncopation at the level of the subdivision (M/C modules 2 & 4)  
   HD: All diatonic harmonies (M/C modules 6 & 7) |

**Cognitive Final Exam (Ellis 205):** Section A: Monday, May 13- 8:45-10:45 a.m.