

MSU CSC 450 Fall 2009

Assignment 1. Scheduling your time.

Sept. 4, 2009. Due: Mon. Sept. 14

Each person completes this assignment as an individual.

Use the supplementary textbook "Manage Your Time" by Tim Hindle. ISBN-10: 0789424460 ISBN-13: 978-0789424464. This textbook is available:

- on a posterboard display outside Cheek 205
- See Ken Vollmar

The assignment:

1. Describe your current method of remembering and scheduling "life events" such as appointments, assignments, meetings, etc. Describe the differences you might expect in a scheduling system to be used when employed as a full-time software professional.
2. The supplementary textbook contains 101 numbered tips, shown in yellow rectangles. Describe the three you find most helpful or interesting, and the three you find most unhelpful or incorrect.

Turn in: Soft copy document named **Assn1.doc** to your **eccentric\upload\CSC 450** folder.

Grading:

Following <http://teachandlearn.missouri.edu/guide/chapters/writing.htm>, grading will "focus on higher-order concerns first, lower order concerns later."

- Examples of "Higher order concerns" are that the writing meets the assignment, has a thesis (if required), makes an argument, uses appropriate evidence, and is organized.
- Examples of "Lower order concerns" are grammatical errors, misspellings, punctuation mistakes, and style.

Grade scoring will follow the "Grade 11 Writing Scoring Guide" on p. 3 of http://dese.mo.gov/divimprove/assess/Released_Items/current/cascoring.pdf