

## SEMINAR IN MANAGEMENT

**MGT 690**  
**DR. ELIZABETH ROZELL**  
**Spring, 2007**

**OFFICE:** 406 Glass Hall  
**PHONE:** 836-5576  
**E-MAIL:** ERozell@missouristate.edu  
**OFFICE HOURS:** TTh 8:45 a.m. - 9:30 a.m.; 12:30 p.m. – 2:00 p.m.; M 6:00 p.m. – 6:30 p.m.;  
Others by appointment

**Syllabus Location:** Please find my syllabus and other course links at [www.mgt.missouristate.edu/Faculty.htm](http://www.mgt.missouristate.edu/Faculty.htm) - click my last name in the list.

### **COURSE DESCRIPTION**

Critical evaluation and analysis of theory, research and practice in management.

**PREREQUISITE** – 18 graduate hours in business administration and economics.

### **COURSE OBJECTIVE**

To critically review and evaluate the current theory, research, and practice of management.

### **ESSENTIAL REQUIREMENTS TO DO WELL IN THE COURSE**

1. **Regular attendance and participation for all class sessions.** I will take attendance at the beginning of class and if you are not in class at that time, you will be counted absent. It is the student's responsibility to notify me after class if you have arrived late. Otherwise, you will be marked absent. If you, the student, fail to notify the instructor after that specific class that you arrived late, the recorded absence will remain—no negotiations will take place at the end of the semester concerning recorded absences. (You will be expected to be on time at your job!) I will use a seating chart to take attendance. You are allowed two “free” misses. That is, you may miss class two times without it adversely affecting your grade. You may use these freebies any way you would like; however, it is my suggestion that you reserve these for true emergencies. There are no excused or unexcused absences, only these two free absences.
2. **Thorough advance preparation of the material to be discussed for the day.**
3. **Regular participation in the discussion of class materials.**
4. **You are expected to do your own work on all assignments, quizzes, papers, and tests.** All members of the University community share the responsibility and authority to challenge and make known acts of apparent academic dishonesty. Any student detected participating in any form of academic dishonesty in this course will be subject to sanctions as described in the *Student Academic Integrity Policies and Procedures* (<http://www.missouristate.edu/provost/3935.html>).

**GRADING**

Your grade for the course will be based on the following scheme:

1. Term Paper	33-1/3 %
2. Class Participation: Journal Articles, Summary Reports, Paper Presentations, etc.	33-1/3 %
3. Summary Reports	<u>33-1/3 %</u>
	100 %

\*\*\*NOTE\*\*\* Class participation is a significant part of your grade. DO NOT expect to get participation points if you don't participate!

90% and above	A
80% to 89.99%	B
70% to 79.99%	C
60% to 69.99%	D
Below 60%	F

**TERM PAPER**

Each student is expected to prepare a formal research paper in the field of management. The proposal is due February 6 and should adhere to the following format: 1) background, 2) problem statement (including hypothesis statement), 3) methodology or sources and 4) preliminary bibliography. The term paper should be typed according to the text by Robert L. Trewatha, Form and Style in Writing Formal Research and Case Reports, and is due **April 30**. Late papers will be penalized one (1) letter grade for each day it is late.

**JOURNAL ARTICLES**

Several recent journal articles are discussed in class in the presentation/discussant format (see schedule on blackboard). Journal articles are posted on blackboard.

**SUMMARY REPORTS**

Each student is expected to summarize, in an 8-10 page annotated bibliography, the most recent developments in management theory, research, and practice. The format of an annotated bibliography is as follows: 1) background and definition of field, 2) short summary of 6 to 8 recent (2006) journal articles, and 3) summary and implications. These summaries are also presented orally in class. A combination of theory articles, research articles, and practitioner articles is expected. Subjects follow the divisions of the Academy of Management (see schedule). Late reports will be penalized one (1) letter grade for each day.

**CLASS PARTICIPATION**

The title of the course is Seminar in Management. According to the Oxford American Dictionary (1980), seminar means "a small class for advanced discussion and research." Thus, each student is expected to attend class prepared to fully discuss the assignment for the evening. This means taking an active role in discussions. Creative thinking and critical analysis are important for a successful class and consequently a good grade in class participation. Peer evaluations will be used as inputs for class participation grade.

**CLASSROOM CONDUCT**

Respect and common courtesy require that individuals not distract others around them with idle talk or disruptive behavior. If this occurs, the person will be asked to refrain from the behavior immediately or to leave the classroom.

**Rude behavior will not be tolerated.** Examples of “rude behavior” could include the following:

1. Talking to your neighbor during class.
2. Reading newspapers/magazines during class.
3. Sleeping during class.
4. Frequent/excessive late arrivals.
5. Leaving during class, then returning during the same class period (unless an emergency).
6. Speaking disrespectfully to the professor or another student during class.
7. Playing with cards during class.
8. Leaving cell phones/pagers on during class.
9. Playing electronic games during class.

The following procedure will be used in response to “rude behavior”:

1. Upon the first offense, the student will be asked to stop the behavior.
2. Upon the second offense, the student will be asked to leave the classroom.
3. Upon the third offense, the student will be dropped from the class roll.

### **PROCEDURE FOR DROPPING CLASSES**

It is your responsibility to understand the University’s procedure for dropping a class. If you stop attending this class but do not follow proper procedure for dropping the class, you will receive a failing grade and will also be financially obligated to pay for the class. For information about dropping a class or withdrawing from the university, contact the Registration Center, 836-4335.

**Note:** The final drop date for the Spring 2007 semester is May 4. The grade of N (withdraw passing) may not be awarded after this date.

### **DISABILITY ACCOMMODATION**

To request academic accommodations for a disability, contact the Director of Disability Services, Plaster Student Union, Suite 405, (417) 836-4192 or (417) 836-6792 (TTY), <http://www.missouristate.edu/disability>. Students are required to provide documentation of disability to Disability Services prior to receiving accommodations. Disability Services refers some types of accommodation requests to the Learning Diagnostic Clinic, which also provides diagnostic testing for learning and psychological disabilities. For information about testing, contact the Director of the Learning Diagnostic Clinic, (417) 836-4787, <http://www.psychology.missouristate.edu/lcd>.

### **STATEMENT OF NONDISCRIMINATION**

Missouri State University is an equal opportunity/affirmative action institution, and maintains a grievance procedure available to any person who believes he or she has been discriminated against. At all times, it is your right to address inquiries or concerns about possible discrimination to the Office of Equal Opportunity Officer, Siceluff Hall 296, (417) 836-4252. Other types of concerns (i.e., concerns of an academic nature) should be discussed directly with your instructor and can also be brought to the attention of your instructor’s Department Head.

### **ACADEMIC DISHONESTY**

Missouri State University is a community of scholars committed to developing educated persons who accept the responsibility to practice personal and academic integrity. You are responsible for knowing and following the university’s student honor code, *Student Academic Integrity Policies and Procedures*, available at <http://www.missouristate.edu/provost/3935.html> and also available at the Reserves Desk in Meyer Library. Any student participating in any form of academic dishonesty will be subject to sanctions as described in this policy.

### **POLICY ON USE OF CELL PHONES IN CLASSES**

The use by students of cell phones, pagers, or similar communication devices during scheduled classes is prohibited. All such devices must be turned off or put in a silent mode and cannot be taken out during class. At the discretion of the instructor, exception to this policy is possible in special circumstances. See <http://www.missouristate.edu/provost/4264.htm> for complete policy.

## TENTATIVE SCHEDULE SPRING 2007

DATE	TOPIC
January 22	Course Introduction
January 29	Lecture
February 5	Term Paper Proposal Due: Lecture
February 12	Journal Articles (Presentation/Discussion)
February 19	Journal Articles (Class meets Thursday, February 22) (Presentation/Discussion)
February 26	Journal Articles (Presentation/Discussion)
March 5	Summary Reports A. Human Resources B. Business Policy and Strategy
March 12	Journal Articles (Presentation/Discussion)
<b>March 19</b>	<b>SPRING BREAK</b>
March 26	Work on Term Papers
April 2	Summary Reports A. Entrepreneurship B. International Management
April 9	Summary Reports A. Organizational Behavior B. Organizational Communication and Info Systems
April 16	Summary Reports A. Operations Management B. Management Education and Development
April 23	Summary Reports A. Social Issues in Management B. Gender and Diversity
April 30	Term Paper Presentation (Term Paper Due)
May 7	Term Paper Presentation

**FINAL EXAM – 6:30 CLASS: MONDAY, MAY 14, 2007 – 8:00 p.m. to 10:00 p.m.**